

Views from the Frontline Handbook – Annex 7 (B.10 for NCOs)

Global Network for
Disaster Reduction

COUNTRY: _____

Identification Number: _____

This survey, called “*Views from the Frontline*”, is the first attempt to involve local stakeholders from government and civil society in measuring progress towards implementing disaster prevention measures in [name of the country].

The project is being implemented in several countries at the global level.

By June 2009, the project’s results will be disseminated internationally through the launch of a Global Report on the occasion of the United Nations Global Platform on Disaster Risk Reduction (UN-ISDR).

Views from the Frontline originates from the ‘Priorities for Action’ set out in the UN Hyogo Framework for Action (HFA) in 2005. By involving key stakeholders at the local level, *Views from the Frontline* is a valuable opportunity

for local actors to participate in a global debate and provide an alternative (and complementary) perspective to the official UN-ISDR monitoring (which primarily focuses on the national level).

Your assessment is extremely valuable to us. For the first time, local actors are given a chance to make their voices heard and to share their insights into the increasingly important issues of natural and man-made disasters.

Below, you will find a simple questionnaire, which includes a set of key questions to help you assess the progress made toward disaster risk reduction in [country name]. Please insert your ‘identification number’ at the top of this page.

We hope you will be able to find time to help us in this important work, because it is only with your help that our research can be successful.

The information obtained will be treated with the strictest confidentiality. We will not release information about the specific responses of any individual who takes part in this survey, unless clearly agreed with them.

Many thanks for your participation,

Marcus C. Oxley
Chairman, Global Network for Disaster Reduction

**ONCE COMPLETED, PLEASE RETURN THIS QUESTIONNAIRE TO:
[Insert all NCO and/or Participating Organisation Local coordinator contact details]**

RESPONDENT: Local civil society organisation

Each civil society organisation should use their own point of view when completing the questions.

DRR prioritisation	<i>In this section of the questionnaire, we would like you to assess how much your organisation has been able to make disaster risk reduction (DRR) an internal priority.</i>
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PLEASE USE THESE SCORES TO RESPOND

- 1 = No, not at all
- 2 = To a very limited extent
- 3 = Some activity but significant scope for improvements
- 4 = Yes, but with some limitations in capacities and resources
- 5 = Yes, with satisfactory, sustainable and effective measures in place

Frameworks and structures	Question A.1 [CS 1.1] <i>GENERAL QUESTION: Have national and local Civil Society Organisations in your country included disaster risk reduction in their relief and development policies and planning?</i>	Score: _____ (1 to 5)
Planning	Question A.2 [CS 1.2] <i>Has your organisation included disaster risk reduction in its relief and development policy and planning?</i>	Score: _____ (1 to 5)
Financial resources	Question A.3 [CS 1.3] <i>Does your organisation set aside specific financial resources for including disaster risk reduction in its development and relief work?</i>	Score: _____ (1 to 5)
Human resources	Question A.4 [CS 1.4] <i>Does your organisation provide training on disaster risk reduction and technical resources to staff members?</i>	Score: _____ (1 to 5)

OPEN QUESTIONS

Question A.5

Please provide some examples of **challenges and /or constraints** in this area

Question A.6

Please provide some **recommendations** as to how these challenges can be overcome in the future

Question A.7

Please provide examples of **key success factors** and **good practices** (if available)

Risk Assessment, Monitoring and Warning	<i>In this section of the questionnaire, we would like you to assess how effectively your organisation <u>raises awareness and shares information on disaster risk reduction among staff members.</u></i>
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Disaster risk assessments	Question B.1 [CS 2.1] <i>Does your organisation have adequate skills to carry out participatory risk assessments on potential hazards and vulnerabilities within disaster-prone communities?</i>	Score: _____ (1 to 5)
Early Warning Systems	Question B.2 [CS 2.2] <i>Do staff members located in high-risk areas have access to an early warning system?</i>	Score: _____ (1 to 5)
Risk Management Systems	Question B.3 [CS 2.3] <i>Does your organisation monitor hazards, share information on potential risks and have an emergency plan of action?</i>	Score: _____ (1 to 5)

OPEN QUESTIONS

Question B.4

Please provide some examples of **challenges and/or constraints** in this area

Question B.5

Please provide some **recommendations** as to how these challenges can be overcome in the future

Question B.6

Please provide examples of **key success factors** and **good practices** (if available)

Knowledge & Education	<i>In this section of the questionnaire, we would like you to assess how effectively your organisation <u>has shared knowledge and education</u> with key stakeholders to <u>build their capacity to respond to hazards</u>.</i>
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Information management & exchange	Question C.1 [CS 3.1] <i>Is key information on disaster risk reduction readily available to local staff and high-risk beneficiaries?</i>	Score: _____ (1 to 5)
Formal education (training of staff)	Question C.2 [CS 3.2] <i>Is disaster risk reduction included in staff induction packages and training materials?</i>	Score: _____ (1 to 5)
Community training	Question C.3 [CS 3.3] <i>Do community training initiatives in high risk areas (particularly for women and vulnerable groups) include disaster risk reduction knowledge and practice?</i>	Score: _____ (1 to 5)

OPEN QUESTIONS

Question C.4

Please provide some examples of **challenges and /or constraints** in this area

Question C.5

Please provide some **recommendations** as to how these challenges can be overcome in the future

Question C.6

Please provide examples of **key success factors** and **good practices** (if available)

Underlying Risk Factors	<i>In this section of the questionnaire, we would like you to assess how effectively your organisation encourages <u>awareness of, and adaptation to, changing environmental conditions</u></i>
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Environmental and natural resource management	Question D.1 [CS 4.1] <i>Does your organisation have effective and sustainable environmental policies and practices?</i>	Score: _____ (1 to 5)
Adaptation to climate change	Question D.2 [CS4.2] <i>Does your organisation support communities to cope with climate change and to adapt to future conditions?</i>	Score: _____ (1 to 5)
Protection of facilities	Question D.3 [CS 4.3] <i>Are your office buildings and facilities protected and strengthened to cope with known hazards in your area?</i>	Score: _____ (1 to 5)

OPEN QUESTIONS

Question D.4

Please provide some examples of **challenges and /or constraints** in this area

Question D.5

Please provide some **recommendations** as to how these challenges can be overcome in the future

Question D.6

Please provide examples of **key success factors** and **good practices** (if available)

Preparedness and Response	<i>In this section of the questionnaire, we would like you to assess the general situation in your country. How well prepared are local communities to respond and take action in case of disaster?</i>
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Disaster preparedness (future risks)	Question E.1 [CS 5.1] <i>Do local communities have the capacity to carry out emergency measures and recovery programmes in case of disaster?</i>	Score: _____ (1 to 5)
Disaster response	Question E.2 [CS 5.2] <i>Do members of your organization have the necessary range of response skills needed in disaster situations such as first aid, search and rescue, water rescue, wireless and radio communications, fire suppression, water purification, and similar skills?</i>	Score: _____ (1 to 5)
Disaster preparedness and response	Question E.3 [CS 5.3] <i>Does your organisations have a plan of action for emergencies (such as access to first aid, personal contact information, family reunification)?</i>	Score: _____ (1 to 5)
Disaster response and recovery	Question E.4 [CS 5.4] <i>If you have experienced a disaster, have post-disaster reviews involved the affected communities so that learning gained can strengthen future responses?</i>	Score: _____ (1 to 5)
Emergency resources	Question E.5 [CS 5.5] <i>Do local authorities have access to financial reserves and / or contingency funds that can be made available quickly to support a rapid response to disasters?</i>	Score: _____ (1 to 5)
Coordination and information exchange	Question E.6 [CS 5.6] <i>Do civil society organisations work in coordination with local/national government’s disaster management plans?</i>	Score: _____ (1 to 5)

OPEN QUESTIONS

Question E.7

Please provide some examples of **challenges and / or constraints** in this area

Question E.8

Please provide some **recommendations** as to how these challenges can be overcome in the future

Question E.9

Please provide examples of **key success factors** and **good practices** (if available)

Evaluation of local-level government initiatives	<i>In this section of the questionnaire, we would like you to provide an assessment of how much <u>local government are taking disaster risk reduction into account.</u></i>
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Governance	Question F.1 [QF 1] <i>Has disaster risk reduction been a priority within local government?</i>	Score: _____ (1 to 5)
Risk assessment, Monitoring and Warning	Question F.2 [QF 2] <i>Does local government monitor risks and provide disaster risk reduction information to local communities?</i>	Score: _____ (1 to 5)
Knowledge and Education	Question F.3 [QF 3] <i>Does local government use knowledge and education to ensure key stakeholders are well informed to build their capacity to respond to hazards?</i>	Score: _____ (1 to 5)
Underlying Risk Factors	Question F.4 [QF 4] <i>Has local government changed social, economic, environmental conditions and land use at the local level to reduce disaster risks?</i>	Score: _____ (1 to 5)
Preparedness and Response	Question F.5 [QF 5] <i>Has the government strengthened disaster preparedness for effective response (in terms of capacity and resources) of local authorities, communities and individuals?</i>	Score: _____ (1 to 5)

OPEN QUESTIONS

Question F.6

Please provide some examples of **challenges and/ or constraints** in this area

Question F.7

Please provide some **recommendations** as to how these challenges can be overcome in the future

Question F.8

Please provide examples of **key success factors** and **good practices** (if available)

Cross-cutting issues	<i>In this section of the questionnaire, we would like you to assess how effectively your organisation has included cross-cutting issues (such as gender and culture) which may impact on overall disaster risk reduction strategies.</i>
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Community participation and information	Question G.1 [CS CC.1] <i>Is detailed information about your organisation (such as aims, programme objectives and contact details) available to all local stakeholders?</i>	Score: _____ (1 to 5)
Actual and fair participation	Question G.2 [CS CC.2] <i>Do local community members (including vulnerable groups) participate in decision-making, planning and programme activities within your organisation?</i>	Score: _____ (1 to 5)
Training activities	Question G.3 [CS CC.3] <i>Does your staff have the necessary knowledge and skills in participatory approaches to ensure open participation and good performance?</i>	Score: _____ (1 to 5)
Gender	Question G.4 [CS CC.4] <i>Are women appointed to leadership positions within your organisation's development and disaster-related programmes?</i>	Score: _____ (1 to 5)
Gender (resources)	Question G.5 [CS CC.5] <i>Are training and resources accessible to community groups, particularly women's groups?</i>	Score: _____ (1 to 5)
Cultural sensitivity (diversity)	Question G.6 [CS CC.6] <i>Does the gathering of disaster risk information take into account the culture, livelihoods and population structure of vulnerable communities?</i>	Score: _____ (1 to 5)
Cultural sensitivity (traditional knowledge)	Question G.7 [CS CC.7] <i>Does your organisation consider traditional practices and local customs (such as indigenous knowledge and traditional leaders) when developing disaster risk reduction activities?</i>	Score: _____ (1 to 5)
Cultural sensitivity (languages)	Question G.8 [CS CC.8] <i>Are indigenous and minority languages used in publications and training courses for disaster risk reduction at local level?</i>	Score: _____ (1 to 5)

OPEN QUESTIONS

Question G.9

Please provide some examples of **challenges and/ or constraints** in this area

Question G.10

Please provide some **recommendations** as to how these challenges can be overcome in the future

Question G.11

Please provide examples of **key success factors** and **good practices** (if available)

Would you like to receive a copy of report?

Yes, I would like a copy of the report.

No, I am not interested in a copy of the report

If YES, where should we send a copy of the report (at our expenses)?

First name: _____

Last name: _____

Address 1: _____

Address 2: _____

City: _____

Postal / Zip code: _____

Country: _____

Email: _____

Question H.1

Finally, we would greatly appreciate any additional comments and suggestions you may have:

Thank you very much for your time. Your opinion will help to build a better knowledge of the disaster prevention and disaster response–preparedness situation in [country name]. This information will be used to inform the relevant UN organisations and will result in the involvement of many more civil society partners in a global mobilisation. We will keep you informed about any other activities and campaigns on this matter, which might take place in your country, region or at the global level.

Please return this completed questionnaire to: [contact details of NCO]

**- END-
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